



Microsoft Office Excel 2010 QuickSteps

By John Cronan

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Use these handy guideposts:

- Shortcuts for accomplishing common tasks
- Need-to-know facts in concise narrative
- Helpful reminders or alternate ways of doing things
- Bonus information related to the topic being covered
- Errors and pitfalls to avoid

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Editorial Review

About the Author

John Cronan has co-authored more than 25 books, including *Microsoft Office Excel 2007 QuickSteps*, *Microsoft Office Access 2007 QuickSteps*, *eBay QuickSteps, Second Edition*, and *Build an eBay Business QuickSteps, Second Edition*.

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